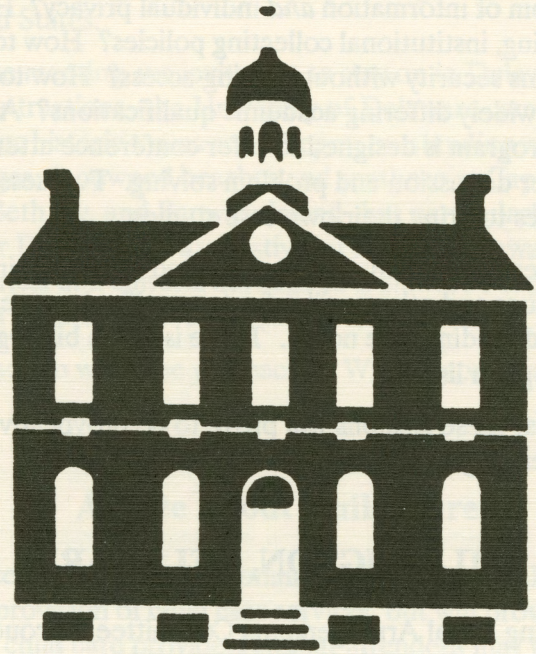
ETHICS, SECURITY, & THE LAW



Mid-Atlantic Regional Archives Conference

SPRING 1991 MEETING

Radisson Hotel, Wilmington, Delaware, 2-4 May 1991

ETHICS, SECURITY, & THE LAW

The conference theme is timely by design. Major collection thefts and judicial decisions on copyright are in the news. In addition, the Program Committee surveyed the last ten years of MARAC programs and found a steady but scattered number of sessions addressing ethics, legal, collection, and security issues.

All archivists, at one time or another, will surely face some aspects of the issues covered by the sessions in the present program: How to protect freedom of information *and* individual privacy? How to deal with overlapping, institutional collecting policies? How to maintain good collections security without limiting access? How to treat a clientele with widely differing academic qualifications? As a result, much of the program is designed to offer conference attendees the opportunity for discussion and problem solving. Two sessions even invite attendees to bring their own case studies.

A few of the sessions will discuss complicated (and seemingly unresolvable) issues and others will refer to specific documents. Therefore, suggested readings are noted. There is also a bibliography at the end of the program listings.

We believe that these sessions will prove to be provocative, stimulating, and challenging.

WILMINGTON, DELAWARE

The 1991 Spring Local Arrangements Committee is proud to host MARAC's Spring Meeting in the First State's largest city, and the site of MARAC's first meeting in 1972. Our meeting hotel is the Radisson, located in the heart of downtown Wilmington, five minutes from the Wilmington Train Station and two minutes off I-95. The Philadelphia airport is just 25 minutes away with independent shuttle services available directly to the Radisson.

Wilmington boasts many fine restaurants and cultural institutions. The Radisson is within easy walking distance of the open-air Market Street Mall, Historical Society of Delaware, Grand Opera House, Wilmington Playhouse, Hotel DuPont, Wilmington Free Library, and

Rodney Square. Brandywine Park and Zoo, Old Swedes Church, and the Delaware Theatre Company are also nearby.

You will be arriving in the Wilmington area at the peak of the garden season, and the area is home to many fine gardens and estates. We strongly encourage you to arrive early and participate in tours of some of the northern Delaware region's finest historic sites and gardens: New Castle, Delaware, featuring the George Read II House and Garden; Winterthur Museum and Gardens; Hagley Museum; and Longwood Gardens (see pages 5 and 6 for details). The MARAC reception will be held at, and is co-sponsored by, the Delaware Art Museum, home of the largest public display of English Pre-Raphaelite art in the United States.

Following the meeting, we invite you to stay on in Delaware to visit its many other attractions--the University of Delaware campus at Newark; numerous historic towns and villages; outstanding wetland and wildlife refuges; renowned beaches and seashore at Cape Henlopen, Rehoboth, Bethany, and Fenwick Island--but particularly to partake in Old Dover Days, the all-day festival at Dover, Delaware, celebrating the historical and cultural heritage of Delaware's capital. Festivities include a candlelight tour of historic homes starting at 4:00 pm.

We are pleased to welcome you back to Wilmington, where it all began.

A Note About Child Care

In accordance with a Steering Committee decision, MARAC will not support the provision of child care services, but will provide information on local child care providers so that attendees may make their own arrangements. If you are interested in child care during the 1991 Spring Meeting, please contact Max Yela, (302) 451-6952.

Cover illustration of Old Town Hall, Wilmington, Delaware, courtesy of the Historical Society of Delaware.

1991 Spring Program Committee

Charlotte Brown, Chair
Franklin & Marshall College
Lancaster, PA

Pamela Cassidy
Hershey Community Archives
Hershey, PA

David Hedrick
Gettysburg College
Gettysburg, PA

Tim Murray
University of Delaware
Newark, DE

Timothy Pyatt
Maryland State Archives
Annapolis, MD

Virginia Smyers
Washington & Lee University
Lexington, VA

1991 Spring Local Arrangements Committee

Max Yela, Chair
University of Delaware Library

Kurt Bodling
Winterthur Museum Library

Constance Cooper
Historical Society of Delaware

Randy Goss
Delaware State Archives

Bruce H. Haase
Delaware State Archives

Paul B. Hensley
Winterthur Museum Archives

L. Rebecca Johnson
University of Delaware Library

Joanne A. Mattern
Delaware State Archives

Marian Matyn
Chester County Historical Society Archives

Richard McKinstry
Winterthur Museum Library

Tim Murray
University of Delaware Library

Mary Kay Rathke
University of Maryland-Eastern Shore Library

Iris Snyder
Delaware Art Museum Library

Jon Williams
Hagley Museum Library

Richmond D. Williams
Archives Consultant/Appraiser

PROGRAM - THURSDAY, MAY 2, 1991

Registration for Spring 1991 Meeting: 11:00 am to 5:00 pm

Exhibitis: 11:00 am to 5:00 pm

Pre-conference Workshops

1. Arrangement & Description - *New Amstel*

   9:00 am to 12:00 noon; lunch break 12:00 - 1:00 pm;
   1:00 to 4:00 pm.

   Tom Frusciano, Instructor
   Rutgers University

   Pre-registration required. Enrollment limited to 30 persons.

   Fee: $90.00 (includes workshop registration, pre-workshop readings, coffee/tea break)

2. The Gift and the Deed - *Newark*

   9:00 am to 12:00 noon; lunch break 12:00 - 1:00 pm;
   1:00 to 4:00 pm.

   Trudy Peterson, Instructor
   National Archives & Records Administration

   Gary M. Peterson, Instructor

   Pre-registration required. Enrollment limited to 30 persons.

   Fee: $90.00 (includes workshop registration, pre-workshop readings, coffee/tea break)

MARAC Committee Meetings

Nominations	1:00 - 3:00 pm	*Thomas McKean*
Publications	1:00 - 3:00 pm	*George Read*
Program Committees:		
Roanoke, VA (Fall 1991)	6:00 - 8:00 pm	*New Amstel*
Pittsburgh, PA (Spring 1992)	1:00 - 3:00 pm	*Caesar Rodney*
Education	3:30 - 5:30 pm	*Thomas McKean*
Outreach	4:00 - 5:00 pm	*George Read*
Steering Committee	5:00 - 7:00 pm	*Hagley*

TOURS

New Castle/George Read II House

1:00 - 5:30 pm

A guided walking tour of historic New Castle, Delaware. Located on the Delaware River, New Castle was the landing site of William Penn upon his arrival to oversee his vast land grant. The preserved and restored homes and shops of New Castle retain the flavor of their colonial origins. Featured will be a special behind-the-scenes tour of the George Read II House and Garden. This 200-year-old building, restored and operated by the Historical Society of Delaware, was the residence of George Read II (1765-1836), a prominent Delaware lawyer and son of a signer of the Declaration of Independence.

Pre-registration required; transportation provided.
Fee: $10.00 Minimum enrollment: 15

Winterthur Museum and Gardens

12:00 - 5:00 pm

A guided tour of the Henry Francis du Pont Winterthur Museum's collections of American art and artifacts, and a self-guided walk through the gardens and grounds, located in Delaware's northern Piedmont area. The visit will also include a guided tour of the Winterthur Library's superb research collections, including the Joseph Downs Collection of Manuscripts and Printed Ephemera, the Edward Deming Andrews Memorial Shaker Collection, and the Winterthur Archives. A tram tour of the gardens is also available for $2.50 at the time of the tour. Food and refreshments are available at the visitor center.

Pre-registration required; transportation provided.
Fee: $15.00 Minimum enrollment: 15

Hagley Museum and Library

12:30 - 5:00 pm

A guided tour of the over 230 acre Hagley Museum complex located along the Brandywine River, and featuring the first du Pont powder works and the first du Pont family home, Eleutherian Mills, built by E. I. du Pont in 1803. Hagley offers a diversity of restorations, exhibits, and live demonstrations, providing a unique glimpse into American life at home and at work in the 19th century. Restorations include stone mills, workshops, and storehouses; an active mill race powering a working waterwheel, a turbine, and a hydro-electric plant; workers' housing and the Georgian-style residence of the powder mill's founder; a barn, cooper's shop, and the DuPont Company's first office building; and gardens in the French Renaissance and Italianate style. Also included is a tour of the Hagley Archives, repository for the DuPont Company and Family Papers, and home of superb collections documenting every facet of American business, industry, and technology. Availability of food is limited, so it is advisable to pack a lunch, or eat before the tour.

Pre-registration required; transportation provided.
Fee: $12.00 Minimum enrollment: 15

Longwood Gardens/Chadds Ford Winery

12:00 - 6:00 pm

A 2 ½ hour, self-guided tour of one of America's premier horticultural and botanical gardens. Just over the Delaware border at Kennett Square, Pennsylvania, Longwood Gardens boasts over 300 acres of outdoor gardens and woodlands, conservatories sheltering 20 indoor gardens, and the historic Peirce-du Pont House. Food and refreshments are available at the Terrace Restaurant and Self-Service Cafe. At 3:30, we will proceed down the road to Chadds Ford, Pennsylvania, for a tour and wine-tasting at Chadds Ford Winery, an outstanding regional vintner.

Pre-registration required; transportation provided.
Fee: $22.50 Minimum enrollment: 15

MARAC Hospitality Suite: 9:00 - 12:00 midnight

PROGRAM - FRIDAY, MAY 3, 1991

Registration: 8:30 am to 4:30 pm

Exhibits: 9:00 am to 4:30 pm

New Member Orientation: 8:30 am to 9:00 am

Newark Room

CONCURRENT SESSIONS
9:00 am to 10:30 am

1. The Promotion of Significant Collections Through Exhibition

George Read

Promoting awareness of and access to collections is a significant component of most archival programs. The selective use of exhibitions/displays is an effective, but potentially costly and time consuming promotional activity. What makes an exhibition an appropriate choice? Which collections merit exhibition? What are the cost/benefit considerations? This workshop session will discuss the issues and parts of an actual exhibition will be used as a case study. **Suggested reading:** Shawn Aubitz and Gail F. Stern. *Developing Archival Exhibitions.* Technical Leaflet Series No. 5. Mid-Atlantic Regional Archives Conference (MARAC). 1990.

Bruce D. Wilson, Curator, Special Collections in Music
University of Maryland
College Park, MD

2. Conservation Treatments: Ethical Considerations in the Archivist - Conservator Decision Making Process

Caesar Rodney

Effective conservation treatments depend upon an effective decision making process between the archivist and the conservator. The archivist should have an understanding of the significance of the items/collections to be treated, a functional understanding of specific conservation treatments, and be willing to assume responsibility for the treatment decision. The conservator should have a thorough understanding of treatment options, the ability to accurately analyze and describe the physical condition of an object, and the ability to conduct a productive treatment dialogue with the archivist. The panel and session attendees will analyze selected archival items requiring conservation treatments in demonstration of the decision making process and to provide examples of the ethical considerations often encountered.

Panel for Conservation Treatments:

Elizabeth Wendelin, Paper Conservator

Lois Olcott Price
Conservation Center for Art & Historic Artifacts (CCAHA)
Philadelphia, PA

Sherelyln Ogden, Director of Book Conservation
Northeast Documents Conservation Center (NEDCC)
Andover, MA

Charlotte B. Brown, College Archivist & Special Collections Librarian
Franklin & Marshall College
Lancaster, PA

3. Ethics of Access: How Are You Going to Keep 'Em Out of the Files After...

Hoornkill

Providing access to records and papers involves some of the most ethically complex issues confronting archivists today: freedom of information vs. the right of privacy; the duty to preserve and protect vs. the desire to make materials available for research. Moreover, fears about the possible misuse or abuse of information may lead some archivists to consider restricting access to collections. In the form of a panel discussion, session participants will offer a series of hypothetical (?) access scenarios and attendees are invited to bring their own ethical scenarios for discussion.

Chair/Commentator:

Miriam Crawford, University Archivist (retired)
Temple University
Philadelphia, PA

Participants:

Diane Windham Shaw, College Archivist & Special Collections Librarian
Lafayette College
Easton, PA

Linda Edgerly, Consulting Archivist
New York, NY

Lisa Cacciola, Student
Rutgers University
New Brunswick, NJ

4. Copyright Issues: An Update

Newport

Copyright from the archival perspective is the topic of this session. The panelists will provide a historical overview of copyright law and an update of recent cases (e.g., cases involving *The Nation*, J.D. Salinger, and *The New Era*). Specific copyright issues including fair use and copyright as it applies to nontextual materials will also be covered.

Chair/Commentator:

William Joyce, Associate Librarian for Rare Books and Special Collections
Princeton University
Princeton, NJ

Participants:

Christopher Runkel
National Archives and Records Administration
Washington, DC

John Rothman, Archivist (retired)
The New York Times
New York, NY

Madeleine Nichols, Curator, Dance Collection
New York Public Library at Lincoln Center
New York, NY

Coffee / Tea Break: 10:30 am to 10:45 am

5. PLENARY SESSION - *Hoornkill*

10:45 am to 11:45 am

Welcome: Leon J. Stout, MARAC Chair

Speaker: Page Putnam Miller, Director
National Coordinating Committee for the Promotion of History
Washington, DC

The National Coordinating Committee for the Promotion of History is a Washington, DC based lobbying and "watch dog" group which came into being during the honorable struggle to create an independent National Archives. Page Putnam Miller, an historian, has been a long time friend of

MARAC and an ardent supporter of the archival profession. She writes a column for the *SAA Newsletter* entitled, "Washington Beat," and her presentation will review current federal legislation and other federal activities that affect the archival profession and our efforts to preserve the historical record.

MARAC LUNCHEON

St. Jones

12:00 noon to 1:30 pm

Introduction: Howard Lowell, Delaware State Archivist
Delaware Bureau of Archives & Records Management

Speaker: Carol Hoffecker, "Unofficial Historian of the State of Delaware"
Department of History
University of Delaware

CONCURRENT SESSIONS

1:40 pm to 3:00 pm

6. Is Oral History in Your Future?

Newark

In these times of telephone conferences, fax transmissions, and electronic mail, some scholars are concerned over the disappearance of the familiar "paper trail," the decreasing amount and reliability of the traditional paper-based research sources. As a result, researchers are increasing their reliance upon the documentary function of the oral history process (recorded interviews which preserve historically significant memories for future use). What is involved in establishing and running a successful oral history program? What are the predicted uses of oral history? The panelists will discuss these issues by drawing upon their experiences with oral history programs.

Chair/Commentator:
Frank McKelvey, Jr., Oral Historian
Wilmington, DE

Participants:

Robert Terry, Director, Oral History Center
York College
York, PA

Mimi Minnic, Oral Historian, Center for Advertising History
National Museum of American History, Smithsonian
Washington, DC

7. Student & Public Access to Archival Materials: Our "Other" Researchers

New Amstel

This session is to remind us - whether we need it or not - that archival records and historical collections are consulted for purposes other than in the scholarly pursuit of knowledge or the familial pursuit of ancestors. The information contained in collections is frequently put to unexpected, un-predicted uses. Serendipity reigns!

Chair/Commentator:

Diana Franzusoff Peterson, Manuscripts Cataloger & College Archivist
Haverford College
Haverford, PA

Participants:

Jennifer Railing, Lay Registrar, Diocese of Central Pennsylvania (Episcopal)
Gettysburg, PA

Walter L. Powell
Historic Building Survey
Gettysburg, PA

General John Fulton Reynolds, 1820-1863
[Michael Riley, Civil War Re-enactment Participant]
Lancaster, PA

8. Public Papers, Private Lives: The Legal and Ethical Issues of Collecting Personal Papers

Newport

The rights and responsibilities of authors, donors, literary executors, scholars, and archivists frequently seem to be at cross purposes when it concerns collections of personal papers and other archival materials. The issues of literary property rights, access and use, copyright, and the professional responsibilities of archivists and curators will be explored in this session.

Chair/Commentator:

Patricia Willis
Curator, Yale Collection of American Literature
Beinecke Library, Yale University
New Haven, CT

Participants:

Lisa Browar
Assistant Director for Rare Books and Manuscripts
Special Collections, New York Public Library

Neil Baldwin
Executive Director, National Book Foundation

Benjamin Cheever, Editor
The Letters of John Cheever

Break: 3:00 pm to 3:15 pm

CONCURRENT SESSIONS

3:15 pm to 4:30 pm

9. Scholarly Ethics: Can We Trust the Scholar; Can We Trust Ourselves?

Newport

Fact: There have been at least twenty-eight (28) incidents of theft from research repositories and other similar settings since July 1987. Often the person implicated is a scholar or employee. [source: ALA/Rare Books & Manuscripts Section. Security Committee. Susan M. Allen, compiler. June

1990] Can archivists and curators trust scholars, staffs, ourselves to act ethically? Is the network of American research libraries and repositories being threatened by widespread book and archival theft? If so, what are the implications? What can we as a profession do to improve the current situation ? **Suggested reading:** Lawrence W. Towner. "An End to Innocence." *American Libraries.* 19 (March 1988), pp. 210-13. **Note:** see also Sessions #10, #15.

Chair/Commentator:
Ellen Dunlap, Director
Rosenbach Museum and Library
Philadelphia, PA

Participants:
Philip Eppard
School of Information Science & Policy, SUNY
Albany, NY

Roger Stoddard, Curator of Rare Books
Harvard College Library
Cambridge, MA

10. Archival Theft: The Victim's Story

Hoornkill

What effect has the arrest of Stephen Blumberg, who assembled the incredibly valuable cache of stolen manuscripts and rare books in Iowa, had on U.S. repositories of historical records? Representatives from two of the institutions "hit" by Blumberg (Duke and University of Oregon) will relate their experiences and an F.B.I. agent will talk about the process of recovering and identifying the stolen materials. **Note:** see also Sessions #9, #15.

Chair/Commentator:
John L. Sharpe III, Librarian
Duke University
Durham, NC

Participants:
Timothy Pyatt, Archivist
Maryland State Archives
Annapolis, MD

W. Dennis Aiken, Agent
Federal Bureau of Investigation / Omaha Division

11. Meeting the Needs of the Genealogist

Caesar Rodney

Genealogists comprise the largest user group at many archival repositories. Though most are not skilled scholarly researchers, many bring enthusiasm and a commitment to their projects. An expert genealogist will describe his work with a variety of research institutions. An archivist will describe the programs his institution offers to meet the needs of this significant research group. **Suggested reading:** Elizabeth S. Mills, "Genealogists and Archivists: Communicating, Cooperating, and Coping!" *SAA Newsletter.* (May 1990), pp. 18 ff.

Chair/Commentator:

Jonathan Stayer, Archivist
Division of Archives & Manuscripts
Pennsylvania State Archives
Harrisburg, PA

Participants:

David Parke, Sr., Genealogist
Reading, PA

Robert Plowman, Director
National Archives / Mid-Atlantic Region
Philadelphia, PA

State Caucus Meetings: 4:45 pm to 5:45 pm

Delaware	*New Amstel*
District of Columbia	*George Read*
Maryland	*Newark*
New Jersey	*Thomas McKean*
New York	*Newport*
Pennsylvania	*Hoornkill*
Virginia	*Caesar Rodney*
West Virginia	*Hospitality Suite*

RECEPTION (Co-Sponsored by the Delaware Art Museum)

Delaware Art Museum

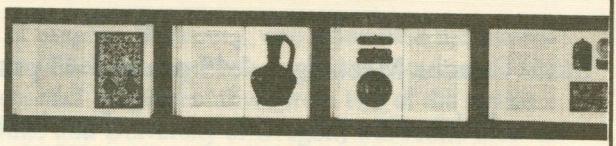
6:00 pm to 8:00 pm

The recently renovated Delaware Art Museum contains the largest public display of English Pre-Raphaelite art in the United States, as well as the largest holding of works by Howard Pyle, founder of the Brandywine school of painting. Among the holdings of the Museum's Helen Farr Sloan Library are the papers of artists John Sloan, Everett Shinn, Howard Pyle, and Frank Schoonover, and of art collector Samuel Bancroft, Jr., whose collection of English Pre-Raphaelite art is now owned by the Museum.

The Delaware Art Museum is not walkable from the Radisson. Buses will meet you at the hotel beginning at 5:30 pm, and will run a continuous loop between the hotel and the museum until 8:30 pm.

MARAC Hospitality Suite: 9:00 - 12:00 midnight

Preservation Microfilming



- Specializing in working with libraries and archives on their preservation microfilming needs.
- Producing archival-quality microfilm masters and duplicates that meet all ANSI/AIIM and Library of Congress standards and specifications.
- Experienced in microfilming archival material including brittle books, newspapers, scrapbooks, manuscripts, correspondence, incunabula and photographs.
- Competitive pricing. Written estimates provided on all projects.

Archival Survival

Marc Zeitschik, President
284 Third Avenue, Brooklyn, NY 11215
Telephone: (718) 858-0890

PROGRAM - SATURDAY, MAY 4th

Registration for Spring 1991 Meeting: 8:00 am to 10:00 am

Exhibits: 9:00 am to 12:00 pm

BREAKFAST

MARAC Business Meeting

8:00 am to 9:45 am

St. Jones

CONCURRENT SESSIONS

10:00 am to 11:30 am

12. Living With Your Conscience at the End of the Day: Ethical Issues and the Archivist

George Read and Thomas McKean

Using descriptions of ten hypothetical situations, a number of ethical dilemmas will be examined as they relate to everyday events in the archivist's world. In a seminar setting, participants will be asked to give their views on a situation, to provide rationales, and to react to others' statements. The Moderator will not attempt to teach the "right answer" nor arrive at a consensus. Descriptions of the hypothetical situations will be distributed to participants in advance. This session is modeled after an activity designed by Terry Cook and Edward Dahl, National Archives and Canada.

Note: Enrollment of participants will be limited to the first 15 persons registering; seating will be provided for observers.

Moderator

Martha Slotten, Archivist & Head of Special Collections (retired)
Dickinson College
Carlisle, PA

13. Codes of Ethics: Statements from the Professional Associations

New Amstel

A stated code of ethics is one component when defining a profession. The Ethics Task Force of the Society of American Archivists has just completed a revision of the ethical code for the archival profession. This session is an informal presentation, conducted by a member of the SAA Task Force, on the history of the archival code, its functions/purpose, and the rationales for the revisions. Codes from other allied professions (e.g., rare books & manuscripts librarians, conservators, records managers) will also be mentioned. **Suggested reading:** "SAA Code of Ethics for Archivists." *American Archivist.* 43:3 (Summer 1980), pp. 414-418.

Robert Sink, Archivist & Records Manager
New York Public Library
New York, NY

14. The Ethics of Collecting: What's Mine is Mine and What's Yours is Mine

Caesar Rodney

The present SAA archival code stipulates that archivists do not compete for collections when the competition would endanger the integrity or the safety of the records or papers. Yet circumstances often lead archivists to seemingly unethical decisions regarding the acquisition of significant collections. In the form of a roundtable discussion, the participants will review a series of hypothetical (?) archival collecting scenarios. Attendees are invited to bring their own ethical scenarios to the session for discussion. **Suggested reading:** "SAA Code of Ethics for Archivists." *American Archivist.* 43:3 (Summer 1980), pp. 414-418.

Chair/Commentator:
Richmond D. Williams, Archives Consultant/Appraiser
Wilmington, DE

Participants:
Kate Myer, Graduate Student
University of Delaware
Newark, DE

George Tselos, Archivist
Edison National Historic Site
West Orange, NJ

Connie Neale, Archivist
Maryland State Archives
Annapolis, MD

15. Archival Theft, The Sequel: Establishing Ownership

Newark

The difficulties encountered when establishing ownership of recovered stolen documents is the topic for this discussion. **Suggested reading:** Rare Books and Manuscripts Section. Security Committee. "ACRL Guidelines for Security of Rare Book, Manuscript, & Other Special Collections." *College & Research Libraries News.* 51:3 (March 1990), pp. 240-244. **Note:** see also Session #9, #10.

Chair/Commentator:

Elizabeth Schaaf, Archivist
Peabody Institute
Baltimore, MD

Participants:

JoAnn Williamson, Branch Chief
Military Records, National Archives and Records Administration
Washington, DC

Ron Lieberman, Rare Book Consultant & Dealer
The Family Album
Glen Rock, PA

Ethics, Security, & the Law:

Readings

Allen, Susan M. "Theft in Library or Archives." *College & Research Libraries News*. 51:11 (Nov. 1990), pp. 939-943.

Association of College and Research Libraries. "ACRL Guideline for the Preparation of Policies on Library Access." *College & Research Libraries News*. 51:6 (June 1990), pp. 548-556.

Baumann, Roland M. "The Administration of Access to Confidential Records in State Archives..." *American Archivist*. 49:4 (Fall 1986), pp. 349-369.

Bok, Sissela. *Secrets: On the Ethics of Concealment and Revelation*. New York: Pantheon, 1982.

Cutter, Mary Ann G. *Ethics and the Archival Profession. Occasional Papers Series*. Society of Colorado Archivists, 1990. [order: R. W. Witthus, 2054 Clarkson St., Denver, CO 80205; $2.50 ea.].

Duniway, David C. "Conflicts in Collecting." *American Archivist*. 24:1 (Jan. 1961), pp. 55-63.

Hoff-Wilson, Joan. "Access to Restricted Collections..." *American Archivist*. 46:4 (Fall 1983), pp. 441-447.

Rare Books and Manuscripts Section. Ethical Standards Review Committee (ad hoc). "ACRL Standards for Ethical Conduct for Rare Book, Manuscript, and Special Collections Libraries." *College & Research Libraries News*. 48:3 (March 1987).

Rare Books and Manuscripts Section. Security Committee. "ACRL Guidelines for Security of Rare Book, Manuscript, & Other Special Collections." *College & Research Libraries News.* 51:3 (March 1990), pp. 240-244.

Retiman, Alan. "Freedom of Information and Privacy: the Civil Libertarian's Dilemma." *American Archivist.* 38:4 (October 1975), pp. 501-508.

Trinkaus-Randall, Gregor. "Preserving Special Collections through Internal Security." *College and Research Libraries.* 50:4 (July 1989), pp. 448-454.

"SAA Code of Ethics for Archivists." *American Archivist.* 43:3 (Summer 1980), pp. 414-418.

Walsh, Timothy. *Archives and Manuscripts: Security.* Chicago: Society of American Archivists, 1977.

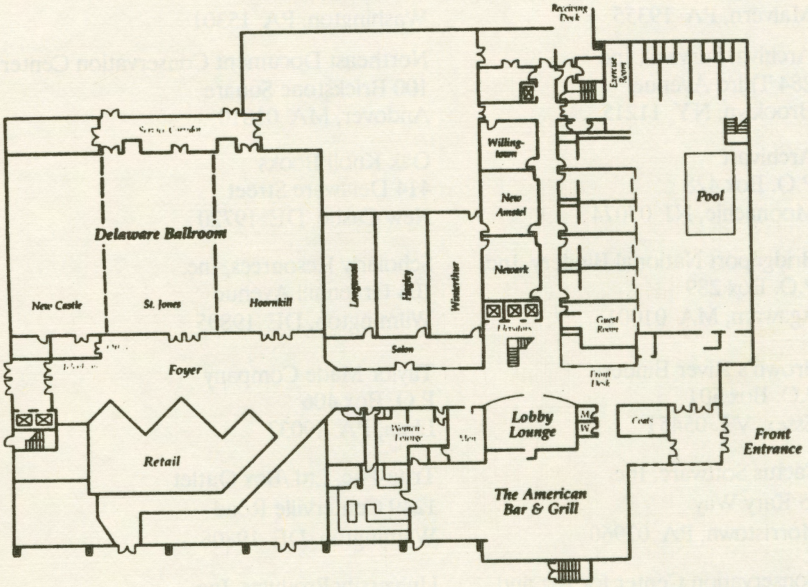
Wyly, Mary. "Special Collections Security: Problems, Trends, and Consciousness." *Library Trends.* 36 (Summer 1987), pp. 241-256.

Program Participants

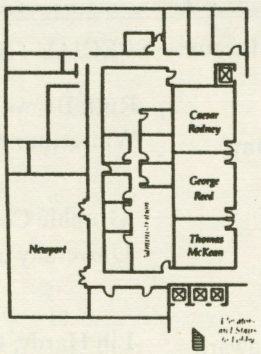
Participant . . . . . Session Number

Aiken, Dennis	10
Baldwin, Neil	8
Browar, Lisa	8
Brown, Charlotte B.	2
Cacciola, Lisa	3
Cheever, Benjamin	8
Crawford, Miriam	3
Dunlap, Ellen	9
Edgerly, Linda	3
Eppard, Philip	9
Hoffecker, Carol	Luncheon
Joyce, William	4
Lieberman, Ron	15
Lowell, Howard	Luncheon
McKelvey, Frank, Jr.	6
Miller, Page Putnam	5
Minnic, Mimi	6
Myer, Kate	14
Neale, Connie	14
Nichols, Madeleine	4
Ogden, Sherelyln	2
Parke, David, Sr.	11
Peterson, Diana Franzusoff	7
Plowman, Robert	11
Powell, Walter L.	7
Price, Lois Olcott	2
Pyatt, Timothy	10
Railing, Jennifer	7
Reynolds, Gen. John Fulton	7
Riley, Michael	7
Rothman, John	4
Runkel, Christopher	4
Schaaf, Elizabeth	15
Sharpe, John L. III	10
Shaw, Diane Windham	3
Sink, Robert	3
Slotten, Martha	12
Stayer, Jonathan	11
Stoddard, Roger	9
Stout, Leon J.	5
Terry, Robert	6
Tselos, George	14
Wendelin, Elizabeth	2
Williams, Richmond	14
Williamson, JoAnn	15
Willis, Patricia	8
Wilson, Bruce D.	1

First Floor



Second Floor



EXHIBITORS

Accessible Archives, Inc.
697 Sugartown Road
Malvern, PA 19355

Archival Survival, Inc.
284 Third Avenue
Brooklyn, NY 11215

Archivart
P.O. Box 428
Moonachie, NJ 07074

Bridgeport National Bindery, Inc.
P.O. Box 289
Agawam, MA 01001

Brown's River Bindery
P.O. Box 501
Essex, VT 05451

Cactus Software, Inc.
15 Kary Way
Morristown, PA 07960

Conservation Center for Art and
Historic Artifacts
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